



UCISA Award for Excellence 2009

Sponsored by Eduserv

The aim of the UCISA Award for Excellence is to recognise and highlight levels of excellence and best practice that currently exist and are demonstrated by UCISA members within the UK higher and further education sector.

Brief

UCISA and Eduserv recognise the need for higher and further education providers to get the best out of IT and their expenditure on it. We are looking to recognise IT practice or projects which bring significant new or wider benefits to learners, or researchers, or the institutions that serve them, in a cost-effective way.

The Award for Excellence may be in an area listed below, or indeed a significant integration of a number of these headings:

- Innovation
- Systems integration
- Leadership
- Self-service implementation
- Business management improvements
- Returns on investment
- Managed learning environments
- Integration of new technologies into teaching and learning
- Collaboration

All entries must carry a permission to publish. The Award is given to recognise innovation and best practice, and by sharing this view, to generally increase the levels of excellence within UK higher and further education management.

Principles

One award will be made with a monetary value of £5000.

The award will be made to a UCISA member institution and not an individual.

Only one submission from an institution for the award will be accepted. Where multiple submissions are received from an institution, the named UCISA representatives of that institution will be requested to select the valid submission for the award.

Submissions will relate to the non-commercial activities of the member institution.

The closing date for submissions for the 2009 award will be **29 January 2010**.

Submissions should be an electronic document that includes the details from the proforma below. The submission should consist of a brief description of the work, with supporting documentation explaining why it should be judged as excellent. The submission should include examples of how good practice can be shared to generally increase the levels of excellence within UK higher and further education management.

Submissions should be limited to 4 sides of A4 but may include appendices containing supporting evidence such as screenshots.

Implementation

A panel of judges will be appointed to select the winner which will be announced by the end of December. The Award will be presented at the UCISA 2010 Management Conference in Harrogate, 3 – 5 March 2010 and the winning institution will be invited to present as part of the *Institutional showcases* session within the Conference. Eduserv will fund two delegate places at this conference for the winning institution in order that they can present and collect the award.

The winners will also be announced via the UCISA *Update* newsletter, the UCISA Website, and the "ucisa-announce" and "ucisa-directors" mailing lists.

The panel's decision will be final and no correspondence with unsuccessful candidates will be undertaken.

All entries must carry a permission to publish. Copyright for the submission will be assigned to UCISA. The winner will be expected to permit UCISA and Eduserv to use their name in publicity which promotes the Award or which promotes other legitimate UCISA activities.

The winner will receive publicity regarding the Award and the subject of the Award via UCISA and Eduserv. The winner may also publicise the Award received, internally and externally subject to the approval of UCISA and Eduserv.

Timetable Summary

Deadline for submissions:

29 January 2010

Judging complete:

12 February 2010

Further Details

If you require further details, please mail: execsec@ucisa.ac.uk

Details of the contents for the application follow on the next page:

Application Form

(Submission of an entry assumes acceptance of all the conditions relating to the award as described above.)

Institution Name

Originating Department

Contact Name (and email address)

Objective of the *Project/Service*

Description of the *Project/Service*

Supporting documentation about the *Project/Service*

Name of Staff involved (including job titles and email addresses)

Support of Institution UCISA Representative

Name:.....
.....

When completed, e-mail the submission to execsec@ucisa.ac.uk.

Please note that submissions should be limited to 4 sides of A4 but may include appendices containing supporting evidence such as screenshots.